

CALIFORNIA Family Fitness

DONATION REQUEST FORM

Each year we are approached by hundreds of community organizations with requests to sponsor their events and fund-raising campaigns. Because we receive so many requests it's impossible to accommodate each one.

Although we have already selected the organizations that we will be providing financial assistance to, we would be more than happy to consider donating an appropriate raffle or auction gift for your event.

The following are guidelines to submit a request for a donation:

- The request must be received by CFF at least **60 days prior** to the event.
 - Only one request may be submitted per calendar year per organization.
 - All donations must be picked up from the CFF Corporate Office within 7 calendar days from the original contact (stating that the donation is ready) or that donation will be forfeited.
 - In a letter from the organization, state the purpose of the event and the number of expected participants.
 - This request form must be printed and filled out completely and legibly then submitted with your letter.
- Please mail or fax all donation requests to:

California Family Fitness - Community Outreach
8680 Greenback Lane #220
Orangevale, CA 95662
(916) 987-2040 (fax)

Please fill out completely

Organization Name:	_____		
Address:	_____	City:	_____
Phone:	_____		
Tax ID # (if applicable):	_____		
Contact Name:	_____		
Contact Phone:	_____		
Event Name:	_____		
Event Date:	_____		
Type of Event:	_____		
	<input type="radio"/> Raffle	<input type="radio"/> Silent Auction	<input type="radio"/> Live Auction
			<input type="radio"/> Other: _____
Today's Date:	_____	Date Item Needed By:	_____

CFF INTERNAL USE ONLY

Approved: _____ By: _____ Donation: _____